



BELLEVUE BOTANICAL
GARDEN
SOCIETY

“Arts in the Garden” Call for Entry

August 23rd, 24th, & 25th
Bellevue Botanical Garden

2019 ARTIST JURY INFORMATION

“Arts in the Garden” show is a free 2-day juried outdoor art show featuring 3-D garden art in a wide variety of mediums. Art is displayed throughout the Bellevue Botanical Garden in natural settings just as the buyer would experience the art in their own gardens. This unique approach shows the art at its best and allows the artists to forgo the bother of tents and display grids. This is the eighth year the Society has hosted Arts in the Garden. Last year’s attendance was over 7,000 guests and the show is growing rapidly. This year, visitors will also enjoy live music, food trucks and a beer garden with the showing running until 7pm Saturday. Plan and apply now because space is limited. Upon acceptance, you will receive an “Arts in the Garden” contract.

Deadline: April 5, 2019

To apply for Jury via email, send the following information to Courtney Voorhees – Operations Manager
cvoorhees@bellevuwa.gov

To apply for Jury via regular mail, send the following information to “Arts in the Garden” Bellevue Botanical Society, PO Box 40536, Bellevue, WA 98015.

1. Submit 2-8 images of your current artwork as email attachments. Prepare your .JPG files to the following specifications:

- File format: JPEG only
- File dimensions: Use maximum image size of 1200 pixels on the longest dimension
- File resolution: Save at 72 ppi/dpi (standard web resolution)
- File size: 3 MB maximum
- Name your files with your last name and a number or title. For example: Doe_01.jpg or Doe_Birdhouse.jpg.

2. Include the following information:

- Contact information: Name, best phone number to reach you, mailing address, email address
- Website or business Facebook if you have one
- Your artist statement (relating to your art), in 100 words or less
- Medium
- Finished dimensions (or range) for your work
- Weight if appropriate
- Price (or price range) of your work

We will make every effort to let you know if any information is missing, but it’s your responsibility to ensure that your information is complete. If you have any questions, please contact Courtney Voorhees at cvoorhees@bellevuwa.gov or call (425) 452-5248.

2019 ARTS IN THE GARDEN SHOW – IMPORTANT DATES & GUIDELINES

FEBRUARY - MARCH 2019 – Call for Entry to new artists – artists will be notified by April 15th after Jury selections are made.

APRIL 5, 2019 – **Entry Deadline** Plan now because space is limited.

MID APRIL 2019 – Artist list finalized & Site Selection begins. Final notification of selection will be sent to you by April 15th 2019. **All artists must submit completed entry form, \$300 fee, and signed waiver by May 1st.**

MAY 2018 – Map finalized and marketing ramps up

FRIDAY AUGUST 23, 2019- 9 am to 5 pm – **Artist SET UP** (Set up times will be assigned and staggered throughout the day) Artists are expected to be self-sufficient during set-up and take down.

Friday EVENING “arts preview party” - Artists will need to be all set up and ready for dinner event patrons to “preview” and shop starting at 5pm and wrapping up at 6:30. **All artists are expected to be present and selling.**

SATURDAY AUGUST 24TH

10:00am to 7:00pm – Show open to public (artists must be at your display and ready by 9:45 am).

SUNDAY, AUGUST 25TH

10:00AM TO 5 pm

5:00pm to 7 pm – **Artist TAKE DOWN.** All artists are expected to be moved out of the Garden by 7:30pm.

ACCEPTED ART

The Arts in the Garden show highlights only **hand-crafted art intended for display and use in an outdoor garden.** Pieces must consist of work handmade by the artist and/or from the creative re-use of materials. We cannot accept 2-D artwork, clothing, jewelry, photographic art and any work not suitable for the outdoor NW climate.

DISPLAY

You will be assigned an area in the Garden to display your artwork. Your artwork will be shown in the Garden’s natural setting. No booths, tents or commercial looking display grids will be allowed. We must take care to set up the artwork in a manner that does not harm the Garden. Garden staff may inspect and ask you to make adjustments when you are setting up. Exhibits are not permitted within Perennial Border, Rock Garden, or Waterwise Garden beds. You may bring a small table for running your sales. A shade umbrella is fine so long as it doesn’t have a logo or distracting design. Artists will be positioned throughout the Garden and visitors will be given a map to walk through the gardens and “find” the artists. If you have any questions about displays and what is permitted please contact us.

You (or your representative) are required to be with your art during the show. You must be at your display and ready to go by 9:45 am on Saturday and Sunday. The event organizers will try to provide volunteers to watch your display allowing you a short break as needed.

SITE SELECTION IN GARDEN

All artists will have an opportunity to specify their preferences for location in the Garden. Bellevue Botanical Gardens will make final decisions based on artist preferences, display requirements, event flow and Garden layout and needs. Changes to the Garden and the participating artists may necessitate changes to the show layout each year. We will attempt to work with each artist to accommodate their needs and to enhance the suitability of their site. Some previous sites will no longer be available in 2018.

WEATHER

This is an outdoor show and there are no refunds of participation fees for inclement weather or “no shows”. Please ensure you and your artwork display can withstand the variable weather conditions that the Pacific Northwest serves up!

ARTIST FEES

\$300 participation fee due with waiver and completed entry form. No sales commission is taken.

SALES

You or your representative must be present with your art during the show and handle your own sales directly with Garden visitors. The artist is responsible for having their own business license and satisfying sales tax requirements. You are encouraged and welcome to share your information with Garden visitors for future sales.

PARKING

During the show, artists are required to park in the overflow parking lot down the hill. We will stagger Load In and Load Out times and assigned times in the loading zone parking. Vehicles must be moved once you have unloaded and may not remain in the loading zone while you set up. No parking is allowed in the Loading Zones while the show is open to the public.

SECURITY AND INSURANCE

We make every attempt to provide a safe and secure outdoor art show environment. Overnight security will be provided. However, we do not provide insurance for your artwork. You should obtain your own insurance for your business. Your artwork may be left up overnight if you like, or taken down and stored securely in your care. On-site storage is not assured. We highly discourage valuables left in vehicles overnight in the parking lots. The Bellevue Botanical Garden Society and the City of Bellevue are not liable for any loss or damage. By participating in the Art in the Garden Show, you agree to hold harmless the Bellevue Botanical Garden Society and the City of Bellevue.

MARKETING

Marketing efforts will include event promotion cards, a social media campaign to the Society’s extensive email and patron lists, the Society’s quarterly magazine, website and Facebook promotions, prominent overhead street banners, inclusion in various events and festival listings and personal presentations to key civic leaders. Materials will be made available in print and electronic form for you to promote to your own clients.

Please help us promote you and your artwork by providing us with good-quality photos of your work and information about you and your artwork.

Wherever possible we will provide contact information and website links. The event program and map will include your contact information and images.

We look forward to working with you to create a highly successful show!

www.artsinthegardenbellevue.org arts@bellevuebotanical.org

Questions? artist coordinator: Courtney Voorhees at 425-452-5248 or cvoorhees@bellevuewa.gov

BELLEVUE BOTANICAL GARDEN SOCIETY

A non-profit organization, P.O. Box 40536, Bellevue, WA 98105-4536, Telephone 425-452-2750

The garden’s location is at 12001 MAIN STREET, BELLEVUE, WA 98005

www.bellevuebotanical.org